

Quick Hit Judging Criteria - Problem Solving Teams

Team Name: _____ Dept: _____

	Judge: Score:	Not Shown 0	Not Met 0.5	Met 1	Step Total
1. Team and Theme Development					
Theme clearly stated and selection method explained		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Team members' roles were identified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Activity plan presented		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Comments:</i>					
2. Problem Description and Goal Setting					
Team described current situation with pictures, layouts, or flow charts		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Team described current situation with collected data and presented in appropriate format		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Goal is identified and shown graphically		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clear explanation of how your goal was developed (tie to company targets or appropriate method)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Comments:</i>					
3. Root Cause Analysis/Verification and Countermeasure Selection					
Potential root cause(s) identified using a fishbone or other appropriate method		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Depth of analysis sufficient and clearly shown/explained		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Data verification completed for each potential root cause identified		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Countermeasure selection process used (if only one countermeasure - team explains reasoning)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Comments:</i>					
4. PDCA					
(Plan) Countermeasure plan developed using 5W's 1H or appropriate method		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Do) CM testing was completed and scope and duration was sufficient		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Check) Countermeasure checked against root cause verification data		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
(Action) Countermeasure standardized in to daily operation through appropriate methods		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Comments:</i>					
5. Check Results					
Team showed before vs. after pictures or drawings to show the visual impact of the project		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Team compared same before vs. after data to show the impact of the project (same time frame)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Planned goal vs. after shown in appropriate format		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Comments:</i>					
Presentation or Review Summary					
Presentation was clear and easy to understand and follow		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All tools were appropriate and constructed correctly		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Final Comments:</i>					